

# 2020 Northwest Fire & Rescue Exposition

## May 14 & 15, 2020

This application for exhibit space at the Northwest Fire & Rescue Exposition, which will become a contract upon acceptance, is based upon the plan of exhibits, rates, and general exhibit information, all of which will compliment and are considered together with details outlined on this form. The show will be open Thursday, May 14, 9:00 am to 4:00 pm and Friday, May 15, 9:00 am to 2:00 pm.

Company \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Person in charge of exhibit \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

**Contact Information for company representative (if different from above):**

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

What equipment, products, or services will you be exhibiting? \_\_\_\_\_

Submitted by: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Each exhibiting company is also a member in the Northwest Fire Equipment Dealers Association and receives one (1) vote within the association.**

### 10'x10' Booth Registration -

10'x10' booths will have 8' back drape & 3' side drape. One 500-watt electric outlet will be provided to each booth. If additional is required, you must make arrangements with the electrical contractor. Each booth will have one 8' table and two chairs.

Booth Preference: 1st choice \_\_\_\_\_ 2nd choice \_\_\_\_\_ 3rd choice \_\_\_\_\_

Single 10'x10' booth \$665 = \$ \_\_\_\_\_

Additional 10'x10' booths No. of booths \_\_\_\_\_ x \$575 = \$ \_\_\_\_\_

### Open Floor Space Registration -

Open floor space will not be draped. One 500-watt electric outlet will be provided to each space. If additional is required, you must make arrangements with the electrical contractor. Each space will have one 8' table and two chairs.

Open Floor Space Preference: 1st choice \_\_\_\_\_ 2nd choice \_\_\_\_\_ 3rd choice \_\_\_\_\_

Total square footage if **over 1200 sq. ft.** \_\_\_\_\_ x \$2.65 per sq. ft = \$ \_\_\_\_\_

Total square footage if **400-1200 sq. ft.** \_\_\_\_\_ x \$2.85 per sq. ft = \$ \_\_\_\_\_

**Total Registration Cost \$ \_\_\_\_\_**

**PLEASE DO NOT WRITE BELOW THIS LINE**

Exhibit Area \_\_\_\_\_ Price \_\_\_\_\_

Payment \_\_\_\_\_ Ck# \_\_\_\_\_ Date \_\_\_\_\_ Amount Due \_\_\_\_\_

Payment \_\_\_\_\_ Ck# \_\_\_\_\_ Date \_\_\_\_\_ Amount Due \_\_\_\_\_

Upon signing this agreement, each exhibitor agrees to maintain the booth for the duration of the show hours. Any exhibitor removing or dismantling a booth before the close of the show will lose all seniority and booth assignment for the next year's show.

The exposition will be held at the Portland Metro Expo Center located at 2060 N. Marine Drive, Portland, Oregon 97217.

One 8' foot table and two chairs are provided with booth spaces. Additional tables can be ordered through the contracted decorating company.

Set-up of exhibits will be allowed on Wednesday, May 13, 2020, from 8 am to 6 pm, and must be completed by show time on the following day. Dismantling will start at the close of the show on Friday and be finished by 5 pm. Exhibits remaining after 5 pm will be charged a \$75.00 late fee per day until exhibit is removed.

**Assignment:** Space assignments will be based on your choice of exhibit area and priority policy. The show management reserves the right of assignment and to curtail exhibits in whole or in part that reflect against the character of the show. All exhibits will be directly related to Fire, EMS and Rescue Services used in the Northwest. Any display not conforming to the standard must be pre-approved by the show management prior to the show.

**Use of Space:** All promotional activities must be confined to the limits of the purchased space. Noise resulting therefore must not interfere with other exhibitors. No exhibitor shall assign, sublet, or share the space allotted and must show only goods manufactured or dealt in by them in the regular course of business. No firm or organization, not assigned exhibit space, will be permitted to solicit business within the confines of the exhibiting area. No interference with the light or space of other exhibitors will be permitted.

**Liability:** Neither the Northwest Fire Equipment Dealers Association, Inc., the Portland Metropolitan Exposition Center, nor their representatives, nor any member of the above named entities, will be responsible for any injury, loss or damage that may occur to the exhibitor or the exhibitor's employees or property from any cause whatsoever. The exhibitor, on signing the contract, expressly releases the aforementioned from any and all claims for such loss, damage or injury. Exhibit hall will be locked or under security during the time that exhibits are not being shown.

**Cancellation of Exhibit Space:** Show Management for the Northwest Fire & Rescue Exposition has the right to cancel an exhibitor for breach of any rules or regulations as spelled out in this contract or the exhibitor manual. If an exhibitor is cancelled for cause resulting from negligence or non-compliance with this contract or the exhibitor manual, Northwest Fire & Rescue Expo reserves the right not to refund any portion of the exhibit fee. *If an exhibitor cancels their exhibit space, it must be done in writing and notice given to Northwest Fire & Rescue Exposition before February 1, 2020.*

**Care of Building and Equipment:** Exhibitors or their agents must not injure or deface the walls or floors of the building, the booths or the equipment of the booths. If such damage appears, the exhibitor is liable to the owner of the property that is damaged. All materials used in decorating must be flame proof. Combustible materials or explosives are not permitted within the confines of the exhibiting area. See exhibitor manual for detailed fire safety regulations. Silicon based tire dressings (tire black) are not to be applied in the exhibit hall.

**Registration will be processed when full payment is received.**

If paying by credit card, please call 503-769-8940. We accept Visa, MasterCard & American Express

Northwest Fire Equipment Dealers Association

Federal ID#93-116-4961

4991 Drift Creek Road SE

Sublimity, OR 97385

Phone - (503) 769-8940 / Fax - (503)-769-8946

[nwfireexpo@gmail.com](mailto:nwfireexpo@gmail.com) / [www.northwestfirerescue.com](http://www.northwestfirerescue.com)